

St. Hubert Catholic Church Parish Council Meeting Minutes

Meeting Date: February 17, 2022

Present: Fr. Tollefson, Fr. Aric, Dr. Sorkin, Lisa Sammon, Katie Otto, Jerry Reutzel, Peg Snoke, Amy Pabich, Joel Gaslin, Charlie Keys, Kaylen Gerken, Mike Felmlee, Paul Rothstein, Ryan Soller, Nathan Lunsford, Karen Davis &

Next meeting: March 17, 2022 - @ St. Hubert

Agenda Topics	Summary of Discussion	Action/Decision	Follow up Person	Target Date
Approval of Minutes	Approved Welcome Kaylan Gerken! – New Member of Parish Council- High School Representative	Approved		
Discipleship & Community Life Update	<p>Elementary</p> <ul style="list-style-type: none"> - 1st Reconciliation 22nd & 29 - 1st Communion March 8th & 19th - Personal Safety Lessons- complete - VBS Planning underway <p>Confirmation</p> <ul style="list-style-type: none"> - Attendance is about back to normal - Personal on Safety Lessons - Confirmation Retreat – Feb 26th <p>Youth Ministry</p> <ul style="list-style-type: none"> - Winter Faith Camp- 16 will be attending from St. Hubert. - Steubenville registration will kick off following Winter Faith Camp. <p>Small Group – postponed this week due a funeral.</p> <ul style="list-style-type: none"> - Feedback has been positive. - No new studies yet planned for summer. <p>RCIA</p> <ul style="list-style-type: none"> - Welcoming 1 catechumen and 1 candidate. - Rite of sending March 6th <p>Community Life</p> <ul style="list-style-type: none"> - Women’s Retreat – 2 spots left. Gabbie is working with a team to finalize what will be needed. - Bingo – April 23 - Some Lent events. - Parish Mission – Feb. 27th & 28th – information went out in Flocknote. 			

<p>Pastoral Ministry</p>	<p>Riley Crossing/Summerwood– Denise is working on getting momentum going.</p> <ul style="list-style-type: none"> - Riley Crossing - Mass twice a month. - Summerwood - Mass weekly. - Exploring the Catholicism series - Introducing residents to the Relevant Radio app. Provides great company. <p>Looking at opportunities for providing Healing following the COVID.</p> <p>Fatal Flaw –working with Cathy Johnson on educational session (Fatal Flaw) regarding assisted suicide. The program offered by the Minnesota Catholic Conference.</p>			
<p>School Update</p>	<p>Covid Update</p> <ul style="list-style-type: none"> - Omicron surged in December and January was challenging for staff. - 7th and 8th grade moved to distance learning for 3 days due to a lack of staffing. - special thanks to all of our subs and staff that worked so hard to keep serving our students. - Steep Decline in cases – only 2 cases this week. - 2 changes have been implemented due to the decline. <ul style="list-style-type: none"> • Dividers in the lunchroom are now down. Children are still only 4 at a table. Slowly moving out of COVID • Parents can sit with their children at Mass. <p>Catholic Schools Week</p> <ul style="list-style-type: none"> - Wonderful week it began with students reading essays at the weekend Masses, school choir singing at 10:30 Mass. - Continued with Fiesta of the Arts on Wednesday. Children had the opportunity to showcase their work. and ended with Trivia Night for the adults which was a huge success. <p>Enrollment- is going strong.</p> <ul style="list-style-type: none"> - There are 725 students in our school preschool through 8th grade. - Next year’s enrollment <ul style="list-style-type: none"> • 47 kindergarteners fully enrolled for the 22-23 school year with 11 more in process! • 6 other new/transfer students already enrolled and another 11 that are in process of enrolling, and an 			

	<p>additional 7 students that have recently submitted applications for review.</p> <ul style="list-style-type: none"> • Preschool already on waitlists for each age! , and we are still getting new inquiries each day. Retention continues to be unbelievably strong with so far 97% choosing to continue their educational and faith journey at SHS! • 7 new transfer students enrolled, with another 7 that have accepted the offer and are in the process of enrolling. • Of the current families, only 5 students (from 4 families) have let us know so far that they are not returning. • 97% retention rate for the k-8. <p>Financial</p> <ul style="list-style-type: none"> - Through January, overall we are ahead of budget. - Revenues are 11.6% ahead of budget, but our expenses are 7% over budget. There are a number of things contributing to this. On the revenue side, we are seeing positive results because of strong enrollment and strong development. On the expense side, we are over budget for two reasons. First, the costs have increased, and second, because of additional donations, we have moved forward with some additional expenses. The good news is that all of the variances we are experiencing are understood and reasonable. We anticipate that we will close the fiscal year ahead of budget but are keeping a very close eye on expenses given that some of the increases are beyond our control. - We are currently in the process of working on the 22-23 budget now and aim to have next year's budget approved in April before he leaves. 			
<p>Finance & Staff</p>	<p>Finance- Budget</p> <ul style="list-style-type: none"> - Working with the Sub Committee – understanding the parameters. - Having individual meetings. - Goal is to have budgeting proposal done by the March 15 Finance Committee. - PPP loan forgiveness. Received forgiveness for the 1st loan and working on forgiveness for the 2nd. Looking into getting our employee retention credit - \$583,000. 			

	<p>Staffing</p> <ul style="list-style-type: none"> - working through the PBA process and finding the right person. - Looking at the needs of the different ministry areas to access what the needs are to make them successful. This includes clarity of roles for the team. <p>Facilities – projects</p> <ul style="list-style-type: none"> - Replacement of the water softener. - Accessing and developing a plan to keep the facility in good shape by being proactive and not reactive. 			
<p>Pastor Update</p>	<p>Statues- Grateful to the benefactors for the statues. Looking into making stands for each of the statues.</p> <p>Mosaic Stations of the Cross. The existing Stations will be used outside of the school.</p> <p>Sabbatical Planning – One destination is a school which we share - St Hubert planning ahead. There will be many opportunities for prayer. April 17th is the departure date.</p> <p>Unsure if Fr. Aric will be reassigned and another associate taking his place. Fr. Doug Ebert (retired) will be filling in for Fr. Tollefson in his absence.</p> <p>Donuts & Bingo –Looking forward to getting things back to normal. After Easter we are working on bring back weekend hospitality- donuts on Sunday and the return of Bingo – tentatively planned for April 23rd.</p> <p>Liturgically – we are waiting on word from the Office of Worship on when we will be can go back to normal with things such as the offer of the Precious Blood etc..</p>			