

PTO Meeting Minutes
January 13, 2010

Attendees: Stacey Nichols, Colleen Hannigan, Jean Hess, Kelly Bock, Mary Kubicek, Sue Messerich, Amy Rogers, Barb Cowan, Lisa Rickman

November meeting minutes were approved by committee.

Treasurer Report-Jean

- Jean handed out the latest budget report. She advised we are currently under budget for the school year so far. We received about \$200 more from General Mills than budgeted and we were under budget for Grandparents Day.

- Jude Holland Scholarship- It was proposed in December by Jean that the profits of \$1582.77 from the Schoolkidz kits be donated to the Jude Holland Pre-School Scholarship Fund. Those profits are not earmarked for anything at this time. There was a good deal of discussion around this and how extra funds in the budget should be used in the future. It was decided by the committee to table this discussion until the end of the school year. There was consensus that this scholarship fund is a worthy cause, but that there are also other worthy causes we might want to consider and divide the funds up between those. The budget will be reviewed at the end of the year and we will vote on how those extra funds will be used at that time.

Update: Since our meeting, Colleen added that there is not a scholarship fund, but rather the fund is for a memorial statue and garden in memory of Jude Holland. Not all monies have been raised to cover the cost of the statue. We will discuss this at the Feb. meeting.

Hospitality-Barb & Lisa

- Coffee for Wed. Hospitality- It was decided that PTO will cover the costs of coffee for Wed. hospitality until the coffee maker is fixed.

- Kindergarten and New Family Open Houses- These open houses are Jan. 20 & Jan. 28. Barb will coordinate these with the hospitality members. She will contact Maureen who was in charge of this last year to determine amounts of food, etc. to order. She will look into providing a small snack, juice, water and providing coloring sheets. It was decided that regular hospitality will also be offered during the open houses.

- Mary shared some Grandparents Day feedback:
 - Ordering fresh fruits and food through the lunchroom was much less expensive than purchasing through Cub or Costco.
 - More paper products were needed
 - Barb & Lisa advised that providing the coffee for such a large group is very time consuming and labor intensive. They felt that they weren't able to fulfill all of their hospitality duties that day because of this. They suggested in the future that the room parents be responsible for purchasing coffee from Starbucks or Caribou

for their own classrooms or ask parents to donate it. Another idea is to at least supplement the coffee with Starbucks/Caribou to not overwhelm the coffee maker and keep costs down.

- Mary suggested that next year there are at least 2 people who can walk around to the different classrooms to evaluate food volumes and move food to different rooms if necessary.
 - Many felt we had too much food leftover so it would be a good idea to adjust quantities.
 - Having all rooms be allergy free to streamline ordering of food. It was mentioned that the grandparents like having little treats, etc. so no decision was made on this at this time. (??)
- Barb advised she is working on ordering the cupcakes again this year for Mardi Gras from the same baker we used last year who can guarantee us nut-free cupcakes.

Administration Update-Colleen

- Colleen gave an update of the School Administration Committee meeting. Those meeting minutes can be found on the school website.
- Colleen advised she has received confirmation that we are now eligible for the Fresh Seasons garbage/fundraising program. More information will be available during the next garbage contest.

Parent Rep Update-Mary

- No emails or voicemails for Dec. or Jan.
- Mary advised that staff birthday gifts for Jan., June and July are all out.
- Seedings is again ordering the 8th grade medallions.

Teacher Update-Amy & Sue

- Amy advised the Winter Feast was wonderful. The salads were a great hit and it was suggested that more salads be provided next year.

Miscellaneous

- Booking PTO rooms should be coordinated through Amy Gagliardi:
amy.gagliardi@sthubert.org
- PTO open meeting is scheduled for March 10 in Room 220. Kelly has contacted Sue Cruikshank to draft a communication to send out to the school community for this.
- Childcare during PTO meetings is scheduled for the rest of this school year through the Student Council headed by Angie Furman. It was determined that the scheduling of the PTO meeting rooms and childcare during PTO is the responsibility of the PTO Secretary.
- Box Top Contest. Stacey and Tami will discuss dates for the next garbage contest.

Next meeting: February 10th