

# SHS Advisory Committee Meeting Minutes

January 6, 2010  
St. Hubert's School

**Present:** Tim Block, Susan Frommelt, Carl Gammon, Colleen Hannigan, Fr. Mike Krenik, Martha Laurent, Stacey Mattern, Todd Michels, Mary Roles, Tom Schmall, Greg Zimprich

**Absent:**, Cammy Enck Gordon Medeiros, Jeanne Pietrini Paul Rothstein

**Meeting began at** 5:15 p.m. with a prayer.

## **Approval of November 2009 minutes**

Minutes were approved with six modifications. Tom made the motion to approve the modified minutes; all else in attendance were in favor.

## **Principal's Report** by Martha Laurent

- ✚ **NCEA** - This convention is being held Monday, April 5th and Tuesday, April 6th. Martha passed out a list of the convention overview and list of the professional development sessions. If anyone on the committee would like to attend, please let Martha know.
- ✚ **Accreditation**- We received the official accreditation letter!

## **Director of Operation's Report** by Mary Roles

- ✚ **Registration for new students** - The deadline is 1/11/2010. The information meetings for prospective new students were well attended. There will be a pre-school observation for prospective students and their families next week.
- ✚ **Registration for returning students** - The registration letter is going home with the family rep on Friday, January 8th.
- ✚ **Scholarship fund** - The letter requesting scholarship fund donations was successful. Thus far we have received \$5,800 from alumni and \$9,700 from parents.
- ✚ **Additional gifts/support** -We have received \$6,373 in matching gifts that are designated to the scholarship fund. The General Mills box tops program brings in about \$3,000 twice a year.

## **Technology Update** by Colleen Hannigan, Asst. Principal

- ✚ The Master's golf tournament ticket raffle is in desperate need of additional sales. We need 200 tickets to break even and have sold 121 as of our meeting date.
- ✚ Colleen was made aware of the getSTEM (Science, Technology, Engineering and Math) program. The program allows a school to request a need and it could be fulfilled by one of the supporting companies. Colleen requested classroom speakers and she already had someone contact her and offer to drop them off.
- ✚ Some enhancements are going to be done to the web site.

## **Development Committee Report** by Tim Block

Mary and Tim are getting together monthly to identify and work the goals for this committee. Some preliminary ideas are to identify a grant writer and to build a base of donors.

**Organic recycling program will start in March or April.** The lunch waste will be composted. An added bonus of this program is that it will reduce our garbage expense.

**Ad-hoc Committee Reports** - Will be added to the future agendas.

**Meeting Adjourned at 5:55 PM.**

**Next Meeting: Thursday, February 4th, 2010, 5:00pm**

- Respectfully Submitted, Susan Frommelt, Secretary