

# **School Age Child Care Program Summary**

## **Program Objectives**

- To provide a safe, nurturing environment for children
- To provide a support service for working school parents with child care needs

## **Location**

- SACC room – St. Timothy (112) – Located by South Bell Tower doors.

## **Days/Hours of Operation**

- All services will be available throughout the school year, including teacher workshop days and most holidays (except major holidays and church holidays such as Thanksgiving Day and Day After, Christmas Eve, Christmas Day, New Year's Eve and New Year's Day, Good Friday, and Memorial Day).
- A complete calendar is available in the SACC Handbook at the beginning of the school year.
- **Before School Care** is available from 6:45 A.M. until the beginning of the school day (9:00 A.M.).
- **After School Care** is available from the end of the school day (3:50 P.M.) until 6:00 P.M.

## **Enrollment**

- Children in Kindergarten through 6th grade are eligible.
- Order of acceptance is managed on a first come, first serve basis.
- Unscheduled, drop-in service is not available

## **Fee Schedule**

- Families can register for any combination of the following options:

Before School Care	\$9.00/day
After School Care	\$8.00/day
- Families will sign a fee contract based on the schedule they register for. A yearly cost will be determined and divided into nine monthly payments.
- Payments are due on the 15<sup>th</sup> of each month beginning in September. A \$15 late charge will apply to accounts not paid by the 15<sup>th</sup>.
- Families who use the service on days when school is not in session pay a total of \$40.00 per child per day.
- A \$5.00 late fee will be assessed for each 5 minute increment a family is late picking up a child after 6 P.M.

## **Food Service**

- The cost of food is included in the fee for Before and After School Care.
- Before School Care includes a hot breakfast prepared by the school kitchen staff. Breakfast consists of items such as eggs, waffles, pancakes, fresh fruit, a variety of breads, yogurt, etc. A menu for each month will be posted in the SACC room and online, and e-mailed to parents.
- After School Care includes a snack consisting of items such as cheese, crackers, pretzels, fruit, yogurt, vegetables, granola bars, and juice.

## **Additional Information**

- A program policy and procedure guide will be published and delivered to participating families prior to the start of the school year. If you have any questions, please contact **Janice Gammon, SACC Director**, at (952) 374-5069 or [janice.gammon@sthubert.org](mailto:janice.gammon@sthubert.org)